

Central School PTO Committee Chair's Deposit Slip

Important!

- Include this with all deposits given to PTO Treasurer.
- Include a detailed spreadsheet listing all receipts with name, check number, and check or cash amount.
- Please remit cash and checks to Treasurer within 5 days of receipt.

Date \$ given to PTO Treasurer: _____

Committee or Program: _____

Total Cash: \$ _____

Total Checks: _____

Total Deposit: \$ _____

Committee chair's information:

Name: _____

Phone number: _____

E-mail address: _____

Signature: _____